



## **PROCEDURE:** Anti-Smoking

**UPDATED:** 2018

**REVIEWED BY:** Ashleigh Cousins

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### **STATEMENT OF INTENT:**

- To ensure there is no smoking on school premises or while involved in school led activities
- To ensure consistency in terms of how to deal with issues of students smoking in school
- To ensure students understand the risks and harms of smoking

### **APPLICABILITY:**

This policy applies to all staff employed in NSW Public Schools including NSW government schools and corporate offices. It also applies to students who attend government schools and has implications for each school community.

### **DoE POLICY/PROCEDURE REFERENCE:**

#### **Tobacco**

**1.5.1** - Smoking on school premises, including school buildings, gardens, sports field and car parks, is prohibited. This includes students, employees, visitors and other people who use school premises, including community groups. In the cast of cross-sectoral sites (e.g. joint school/TAFE sites), a decision regarding the extent of 'school premises' will need to be made in the local context.

**1.5.2** - Principals must manage incidents involving tobacco consistent with the school's student welfare and discipline policies and Suspension and Expulsion of School Students - Procedures (PD/2006/0316).

**DEFINITION:** Smoking in this document refers to the inhalation of tobacco and any other associated paraphernalia, cigarettes and E cigarette products

### **RATIONALE:**

- The uptake of smoking occurs predominantly among adolescents. Northlakes High School has established procedures to discourage the practice of smoking.
- Smoking is not permitted in many areas within the broader community. Due to Duty of Care and Occupational, Health and Safety (OH&S), the Department of Education and Early Childhood Development (DEECD) has a no smoking policy on school property (buildings and grounds) and at any school related activity or function. Northlakes High School recognises and is concerned for student and staff wellbeing in relation to the dangers of smoking and passive smoking. The smoke free policy will be made freely available and regularly communicated to all staff and students. All student incidences of smoking will be recorded and students will be referred for education regarding smoking at

our Anti-Smokers Program ran by Northlakes High School Student Support Officer.

## **GUIDING PRINCIPALS**

On 1 July 2009 the Minister for Education exercised the power under the Education and Training Reform Act 2006 to prohibit smoking in all government schools.

The smoking ban applies to:

- anyone present on school premises during and after school hours including students, teachers, contractors, parents/guardians or the wider community, such as sporting groups.
- all activities that take place on school premises including pre-schools, kindergartens, outside school hour's care, cultural, sporting or recreational activities and school fetes.
- Ensure that students and visitors comply with the NSW Smoke-Free Environment Act 2000, Smoke-Free Environment Regulation 2007 and the NSW Tobacco Legislation Amendment Act 2012, and any workplace restrictions on smoking, such as the enforcement of non-smoking areas.

In addition: - *The Occupational Health and Safety Act 1985*, requires employers to provide a safe work place, as far as practicable, without risks to health. Failure to comply with the Act is an offence.

## **PARENTS & VISITORS WILL:**

Comply with the school no smoking policy and refrain from smoking while on school property.

## **Northlakes High School Procedure for Student Smoking**

Enter details on Sentral of student who has been caught smoking – do not select any other behaviour issue besides smoking and notification to be made to Student Welfare Officer.



On Fridays, Student Support Officer will identify students caught smoking, call home notifying parents, and provide student with the requirements of the Anti-Smoking Course and Quit information supplied to student from: <http://www.quit.org.au/>  
Sentral Interventions entered when course is completed.



The following week students start attending Program Recess 1 on Tuesdays and Thursdays for a week.



If students don't attend, Student Support Officer enters into Sentral and refers to Red Card Teacher who will phone home, place student on Red Card, print Red Card letter and refer to Red Card Team.



Follow Red Card Procedure as per normal

Suspension is not routinely imposed following tobacco smoking at school. However, the student Discipline in Schools policy indicates that a short suspension may be imposed for continued disobedience in the use of tobacco if measures have been unsuccessful in resolving smoking behaviours.